**Agenda**

1. **Welcome and Introductions**
2. **Goals and Purpose of Cohorts**
3. **Review Pre-Work Packet**
   1. Tabletop Discussion Document
      * DSRIP Providers
      * Community Partners
   2. Draft Kick-off Meeting Packet
      * Agenda
      * Smart AIM worksheet
      * Sample charters from other regions
      * Sample pre-work checklist
4. **Identify Kick-off Meeting Locations**
   1. Identify/confirm group facilitators/co-facilitators
   2. Identify hosts for kick-off meetings
5. **Next Steps** 
   1. If hosting kick-off meeting, send best dates/times to Anchor for survey
      * Send to Avery ([aschulze@sph.tamhsc.edu](mailto:aschulze@sph.tamhsc.edu)) by Friday, Nov. 7th
   2. Complete pre-work and send to Anchor Team by 5 p.m. Nov. 12th
      * “Tabletop Discussion Document”
      * List of other recommended group participants (email address & organization name)
      * Feedback on kick-off meeting packet
   3. Respond to Doodle survey to determine date/time of kick-off meeting
      * Survey will be sent out by Anchor Team on Nov. 14th
   4. Plan to attend the kick-off meeting the week of Dec. 1-5, 2014
      * Kick-off meeting packets will be sent to all planning members and recommended participants, as well as regional stakeholders, with confirmed meeting time and location