**Agenda**

1. **Welcome and Introductions (11:30 – 11:40 a.m.)**
2. **Cohort Development**
3. **Review Charter Purpose Statement (11:40 – 11:50 a.m.)**

This should answer two questions: what problem is the Cohort facing and what would be an acceptable outcome? Current: *The Cohort will seek opportunities to increase communication and promote shared learning in RHP 8 with an overall focus on project sustainability.*

Cohort reviewed Purpose Statement and had no updates.

1. **Review DY5 Focus Rankings, Select Goals, Aims, and Outputs**

**(11:50 a.m. – 12:30 p.m.)**

The Cohort should develop 1-3 overall goals, with 1-2 related aims, and 1-3 related outcomes. The goals need to be clearly defined. Examples: See current charter. Outcomes should include any documents (print/digital) the Cohort hopes to develop and share with others, along with an expected target date for completion. The output should include the documents and a process that verifies the outputs are in place. Example: *Create and disseminate RHP 8 county-based resource guide used to identify services offered by both RHP 8 Providers and other community organizations by January 1, 2015.*

Cohort members brainstormed areas to focus during remainder of DY5 using the three key areas identified during 1/20 meeting.

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| **Focus Area** | **Brief Description** |
| **Regional Performance Bonus Pools (RPBP)** | This would allow for Cohort members to review [proposed HHSC RPB measures](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.hhsc.state.tx.us_1115-2Ddocs_012616_Performance-2DBonus-2DPool.pdf&d=BQMFAg&c=cpvmSBWXd8YiHoMtYk_a9E2QIiaEheG3-gfMB16YPq0&r=raN-_SA9fmNQT3HuIQ3uf4Ps8wiEsDf9PoUCxkfRuuo&m=gFS5SMpQDlKLeSNcF-CErJiKWZtRTS_4Vu8ezTijajk&s=27T6OVGp_BJxenZ6rVTgTXhgiwpGldZ08pq8tBl7T0s&e=), along with discuss how they may impact providers across the region, and those participating in more than one RHP. * Cohort would look at measures Region could opt to elect to report on in addition to metrics required by HHSC.
* Meghan with Bluebonnet suggested group may create subcommittee to focus on area.
* Challenges: reviewing data HHSC may use for RPBP selections; not having final “menu” of potential RPBP measures.
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| **Waiver Renewal** | As we are almost half way through DY5, there is a need to review and discuss HHSC guidance with other Waiver stakeholders. This could include the following examples:* Update from Cohort members who are currently working with MCOs on other, non-DSRIP programs in their organization;
* Discussion about various evaluation tools providers may wish to consider to gauge the health of a project; and/or
* Review how DSRIP providers are currently addressing sustainability of DSRIP projects in their organizations and sharing best practices with other Cohort members.

Anchor team suggested utilizing evaluation tool that will be a part of the RHP 8 learning collaborative March 24 as a tool to reference for Cohort meetings; additionally free resources available online as logical “next steps” for sustainability action planning.  |
| **Behavior Health and Primary Care (BH/PC) Integration** | Based on identified community needs, specifically related to the BH/PC integration, Cohort would research and identify ways to overcome integration barriers. This could include the following examples:* Review of current DSRIP BH/PC integration projects in the region to identify best practices and opportunities for improvement;
* Presentation about best practices from a DSRIP provider that has improved BH/PC integration through the development of a Mental Health Task Force; and/or
* Discussion about providers using innovative ways to overcome common access barriers to care.

Beth with Bluebonnet suggested focusing on other two areas as this focus was addressed during DY3 and DY4. |

**Break (12:30 – 12:40 p.m.)**

1. **Next Steps (12:40 – 1:30 p.m.)**
2. Summarize DY5 goals and identify plan of action

Cohort brainstormed on adding new Goals, Aims, and Outputs to the Cohort Team Charter:

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| Goal 3 | Increase information exchanged related to Waiver renewal in an effort to create a seamless transition into DY6. |
| Aim 1 | Review HHSC transition proposal plan, and respond to plan by sharing list of questions and/or best practices with others in Cohort. |
| Aim 2 | Evaluate DSRIP projects using RHP 8 learning collaborative sustainability tool, and take action steps to address areas of improvement.  |
| Goal 4 | Understand potential Regional Performance Bonus Pools (RPBPs) measures and minimize financial risk  |
| Aim 1 | Understand expectations of HHSC and produce collective response and suggestions to HHSC to positively impact RPBPs in Region |
| Output 6 | Develop list of Cohort stakeholder questions and best practices, and how they may be addressed by others in the Cohort.Output of Goal 3/Aim 1 |
| Output 7 | TBD during April 7 meeting:Identify individual needs for improvement and address best practices to improve project sustainability. ORCreate collection of process improvement ideas based on sustainability evaluation tool domains. |

1. Upcoming meeting discussions:
	1. March (Spring break week/TAMHSC Anchor offices closed; Learning Collaborative March 24)
	2. April (April reporting)
	3. May (Location TBD)
* March meeting cancelled to accommodate for spring break and RHP 8 and 17 joint learning collaborative and Managed Care Forum meeting
* April meeting will be moved up to allow for providers to focus on April reporting later in the month
* Next meeting will be Thursday, April 7, from 11:30-1:30 at Bluebonnet Trails in Round Rock
1. Review modes of contact: Google Group, email, etc.
2. Select “spokesperson” for Cohort update for RHP 8 bi-weekly conference call scheduled for Thursday, March 10 at 10 a.m.

Nicole Williams will provide brief Cohort update on March RHP 8 and 17 joint learning collaborative conference call

1. RHP 8 Interactive Tool demonstration and use example

Access the RHP 8 Interactive Tool via the RHP 8 website: <http://www.tamhsc.edu/1115-waiver/rhp8/index.html> and click on RHP 8 Interactive Tool, allow for download

1. Adjourn

**Action Items**

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| **Person Assigned**  | **Task** | **Date to be Completed** | **Completed/ Not Complete** |
| Anchor | Compile and send meeting minutes | 2/24 | Complete |
| Nicole Williams  | Serve as “spokesperson” for monthly call Thursday, March 10 | 3/10 |  |
| Co-facilitators/ Anchor | Determine agenda and materials for March Cohort meeting | TBD |  |
| Cohort Members | Identify Outputs for newly added Charter Goals 3 and 4 (see ***Team Charter***) during April 7 meeting  | 4/7 |  |
| Cohort Members | **HOMEWORK PRIOR TO APRIL MEETING:**1. Review HHSC Waiver renewal information with internal DSRIP staff (see below)2. Submit list of questions/concerns to RHP 8 Anchor team to compile for April 7 meeting (logalbo@tamhsc.edu) *The following documents are HHSC proposals for DSRIP during the waiver extension period and can be found on the HHSC website (*[*http://www.hhsc.state.tx.us/waiver-renewal.shtml*](http://www.hhsc.state.tx.us/waiver-renewal.shtml)*).  All proposals are subject to approval by the Centers for Medicare and Medicaid Services (CMS).*[***Transition Year (DY6) Proposal - Program Funding and Mechanics Protocol (PFM) (PDF)***](http://www.hhsc.state.tx.us/1115-docs/012916/TransitionYearPlan_PFM_Rev20160128.pdf) *(updated 1/29/16 to clarify paragraph 39). This is the PFM language HHSC is proposing to submit to CMS in the coming months. The language highlighted in yellow will not be included in the CMS submission; this language is intended to provide stakeholders with additional context and explanation regarding HHSC's intent.**Other Waiver renewal resources:** [***Proposed Regional Performance Bonus Pool Measures (PDF)***](http://www.hhsc.state.tx.us/1115-docs/012616/Performance-Bonus-Pool.pdf)*(posted 1/26/16)*
* [***Updated Transformational Extension Protocol (Menu) with Best Practices/Models (PDF)***](http://www.hhsc.state.tx.us/1115-docs/012616/Transformational-Extension-Protocol-models-20160126.pdf) *(1/26/16)*
* [***Texas DSRIP Transition Year (DY6) Proposal Submitted to CMS***](http://www.hhsc.state.tx.us/1115-docs/021616/DSRIP-Transition-Year-Summary-for-CMS.pdf) *(11/17/15)*
* [***Summary of the Transformational Extension Protocol (Menu) for Replacement Projects - HHSC Proposal (PDF)***](http://www.hhsc.state.tx.us/1115-docs/091015/Transformational_Extension_Protocol.pdf) *(9/4/15)*
* [***DSRIP Extension Planning and Protocols Webinar (PDF)***](http://www.hhsc.state.tx.us/1115-docs/93015/DSRIPExtensionPlanningandProtocolsWebinar_093015.pdf) *(posted 9/30/15)*
 | 3/22 |  |
| Nicole Williams  | Share Central Counties Services PowerPoint related to HHSC transition year information - see attached, ***Transition Year Document PowerPoint***  |  |  |

**Meeting Log**

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| **January 20, 2016** | DY5 Initial Cohort kick-off meeting (11:30 a.m. – 1:30 p.m.) |
| **February 18, 2016** | Draft Cohort Charter with goals and aims for DY5 (11:30 a.m. – 1:30 p.m.) |
| **March 17, 2016** | TBD – spring break (March 24th TAMHSC meetings in Round Rock)March meeting cancelled to accommodate for spring break and RHP 8 and 17 joint learning collaborative and Managed Care Forum meeting |
| **April 21, 2016** | @ Bluebonnet Trails (11:30 a.m. – 1:30 p.m.)April meeting will be moved up to allow for providers to focus on April reporting later in the month. Next meeting will be Thursday, April 7, from 11:30-1:30 at Bluebonnet Trails in Round Rock. |
| **May 19, 2016** | Location TBD – TAMHSC location reserved if a provider cannot host (11:30 a.m. – 1:30 p.m.)@ TAMHSC (11:30 a.m. – 1:30 p.m.) |
| **June 16, 2016** | @ Bluebonnet Trails (11:30 a.m. – 1:30 p.m.) |
| **July 21, 2016** | @ Bluebonnet Trails (11:30 a.m. – 1:30 p.m.) |
| **August 18, 2016** | @ Bluebonnet Trails (11:30 a.m. – 1:30 p.m.) |
| **September 15, 2016** | @ Bluebonnet Trails (11:30 a.m. – 1:30 p.m.) |