**Agenda**

1. **Welcome and Introductions (1-1:10)**
2. **Review Meeting Minutes and Action Items from Last Meeting (1:10-1:15)**

**Action Items – 9/3 Meeting**

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| **Person Assigned Task** | **Task** | **Status: Completed/ Not Complete** |
| Joey and Alexis | Type up and share meeting notes with attendees | Complete |
| Kim | Serve as “spokesperson” for bi-weekly call, 9/17 | Complete |
| Jennifer | Update Team Charter | Complete |
| Crissy | Schedule and organize next Cohort meeting | Complete |
| Kim | Complete Plan Do Study Act (PDSA) |  |
| Crissy | Make resource template & send out to group | Complete |
| Jennifer | Ensure each of the Cohort members are part of the Google Group | Complete |
| All Cohort Members | Make sure that you are able to receive emails from the Google Group in order to get emails that pertain to the Cohort |  |

1. **Cohort Communications – Short Demonstration of Google Group (1:15-1:30)**
2. Overview provided by Jennifer
	1. RHP 8 Discussion Group Forum webpage: <http://www.tamhsc.edu/1115-waiver/rhp8/lc/forum.html>
		1. RHP 8 2-page reference guide: [Google Group Users Guide](http://www.tamhsc.edu/1115-waiver/rhp8/documents/lc/rhp8-lc-forum-google-group-user-guide.pdf)
	2. Email address to send so that emails are disseminated to entire group: rhp8learn@groups.tamhsc.edu
3. Q&A
4. **Cohort Development – RHP 8 County-Based Resource List (CBRL) (1:30-2:30)**
5. General overview of CBRL conversation from previous Cohort meeting, 9/3/14
	1. Who is creating CBRL?
		1. RHP 8 Cohort members.
	2. What is the CBRL?
		1. The CBRL should be a short and concise guide that should be: easy to use, meaningful, easy to access, and up-to-date. It will serve as a hands-on guide for Cohort members to reference to refer clients to other RHP 8 Provider DSRIP projects. The Cohort will first capture DSRIP Project information and then the Cohort will decide if they expand the guide to cover other services.
	3. Why is this resource being created?
		1. RHP 8 Providers realized a number of their patients could benefit from DSRIP projects being implemented in other counties. As such, Cohort members would like to have an easy-to-reference guide at their fingertips that gives them a general idea of the types of projects in the region, how to refer patients, and the names and information for key contacts.
	4. Where will this resource be housed?
		1. TBD
	5. When will the CBRL be available for dissemination to others?
		1. TBD
6. Overview of CBRL template sent to Cohort members Friday, 9/12/14
	1. Crissy Calvert to provide overview of what was sent to Cohort members
	2. Review information received to date
7. Brainstorming
	1. Discuss ideas from HHSC Summit (lessons learned from others/best practices)
	2. Re-visit RHP 8 CBRL – is this the template Cohort wants to continue with at this time?
	3. How to capture DSRIP project information from Providers not participating in Cohort?
8. **Next Steps/Adjourn Meeting (2:30-2:45)**
9. Decide on next Cohort meeting objectives and date
	1. Different location?
	2. Conference call or in-person?
10. Select “spokesperson” for Cohort update for RHP 8 bi-weekly conference call scheduled September 30th
11. Review Action Items
12. Adjourn

**Action Items**

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| **Person Assigned Task** | **Task** | **Status: Completed/ Not Complete** |
|  | Type up and share meeting notes with attendees |  |
|  | Serve as “spokesperson” for bi-weekly call, 9/30 |  |
|  | Update team charter |  |
|  | Schedule and organize next Cohort meeting |  |
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